Title of the contribution

Title of contribution in English (non-English papers)

Jane Doe, John Doe

Abstract

Text of abstract in English, maximum **700** characters incl. spacing.

Key words

3-5 key words, separated by a semicolon, capitalize the first letter in the first key word.

e.g. Inquiry-based education; laboratory work; motivation

INTRODUCTION

Text of the contribution in the maximum range of 8 standard pages for the empirical texts,
6 standard pages for the practical topics in the classroom. Calibri, 11 p., line spacing 1.5, block alignment. The spaces between the paragraphs are set to 6p. **Use Styles for formatting**.

The text must be divided into paragraphs. Do not use underlined or painted text. Use only bold and italics to highlight words.

Title of the Chapter

Citations follow **APA 7** style. Reference can be made in two ways: As Sojka says (2011, p. 2). Contributions that do not conform to the guidelines will be returned to the authors
(Sojka, 2011, p. 2). Use quotation marks to express a direct quote. The in-text citation for works with three or more authors is now shortened right from the first citation. You only include the first author’s name and “et al.”.

First subchapter

Numbered lists:

1. Text
2. Text
3. Text

Unnumbered lists:

* Text
* Text
* Text
* Text

Second subchapter

Figures and tables insert into the text in your desired form. For tables use formatting MS Word. Add images at a minimum resolution of 300 DPI and jpeg format as an attachment. All embedded objects should be numbered, captioned, and the author should be included if it is not your work.



Fig. 1 Schematic distribution of statistical characters (Grafman, 2009).

Tab. 1 Various selection of choices, please use this style of the table (PBEtable in table styles).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A1 | A2 | A3 | A4 | A5 |
| X | 23 | 6 | 6 | 2 |
| Y | 23 | 56 | 64 | 32 |
| Z | 45 | 54 | 3 | 35 |

Conclusion

In conclusion summarize the data given in the text. Do not add new information.

Save the document as *NameSurname\_titleofcontribution*, add attachments (pictures, animations) and send in zip format to email**pbe@pedf.cuni.cz**

Please submit your contributions in active template formatting (you can copy parts of your own text and use the paste function differently - keep only the text replacing the text in the template). Contributions that do not confirm to the formatting will be sent back to the authors.

Acknowledgement

Here is a space for the acknowledgements, grant names and numbers.

LITERATURE

For citations use the APA 7 standard. Use the style *literature* to format. Note the changes between APA 7th and 6th.

**Book**

The publisher location is no longer included in the reference.

Švecová, M. (2001). *Teorie a praxe zařazení školních projektů ve výuce přírodopisu, biologie a ekologie.* Karolinum.

Covey, S. R. (2013). *The 7 habits of highly effective people: Powerful lessons in personal change*. Simon & Schuster.

**Journal article**

The label “DOI:” is no longer necessary.

Aspy, D. J., & Proeve, M. (2017). Mindfulness and loving-kindness meditation: Effects on connectedness to humanity and to the natural world. *Psychological Reports, 120*(1), 102-117. <https://doi.org/10.1177/0033294116685867>

**Web**

URLs are no longer preceded by “Retrieved from,” unless a retrieval date is needed. The website name is included (unless it’s the same as the author), and web page titles are italicized.

Walker, A. (2019, November 14). *Germany avoids recession but growth remains weak*. BBC News.https://www.bbc.com/​news/business-50419127

**Thesis**

Author (year). *Title*. [Degree, University]. Database or archive. URL

Mosek, E. (2017). *Team flow: The missing piece in performance* [Doctoral dissertation, Victoria University]. Victoria University Research Repository. http://vuir.vu.edu.au/35038/

**Conference proceedings**

Author. (year). Title. In (Editor) (Ed(s).), *Proceedings Title* (pp. pages). Publisher.

Rusek, M., & Dlabola, Z. (2013). What is and what is not a project? In M. Rusek & V. Köhlerová (Eds.), *Projektové vyučování v chemii a souvisejících oborech* (pp. 14-19). UK PedF.

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